



**MON RIVER POP WARNER  
YOUTH FOOTBALL CONFERENCE**

**BY-LAWS**  
(Revised March 2009)

**Article I**  
**(Name of Organization)**

The name of this organization shall be the  
"Mon River Pop Warner Youth Football Conference,"

**Article II**  
**(Purpose -Organization and Members)**

The purpose of this organization is to provide a well-rounded football program within the limits of the National Pop Warner rules and regulations to the youth of the various communities that are served by the Mon River Pop Warner Youth Football Conference

**Members**

Any Association willing to accept the responsibilities and follow the Mon River Pop Warner YFC, National and Eastern Regional By-Laws of Pop Warner may become a member after fulfilling the following qualifications:

- A. Complete the Application process.
- B. Applicants must be sponsored by a member in good standing and sponsorship approval on a written ballot on applicant's first night of attendance.
- C. Applicants/New Members will be placed on a one year probation period. While on probation, Applicants will not have voting privileges. Before new members can vote for election of officers, they must full-fill a one-year membership in good standing. New Members are not eligible to run for office on the executive board until their one-year membership is fulfilled. The first night of attendance is considered the applicants starting date (NO EXCUSES ACCEPTED)

**Article III  
(Government)**

- Section 1 The government of this organization shall be vested in the Executive Board.
- Section 2 The Executive Board meetings shall consist of along with the officers (2) voting members of each participating association in good standing. At least representative (non officer) from each participating association must attend league meetings in order for the association to be considered present. Any association not representative will be counted as absent and fined.
- Section 4 The officers of the Executive Board shall consist of the following;
1. President
  2. Vice President
  3. Football Commissioner
  4. Cheer / Dance Commissioner
  5. Secretary
  6. Treasurer
  7. Scholastic Coordinator (appointed)
  8. Roster Software Coordinator (appointed)

**Article IV  
(Duties of Officers)  
(Revised July 2008)**

- Section 1 President  
The President shall preside at all meetings at which he/she is present. He/she shall exercise general supervision of the affairs and activities of the league and shall serve as a member ex-officio on all committees. Each year he/she will appoint league commissioners to oversee registrations of all associations. He/she shall also be one of the cosigners of each check issued by the League.
- Section 2 Vice President  
The Vice President shall assist the President. It shall be their responsibility for all activities of the chapters in any divisions so applied.

- Section 3    Football Commissioner  
The Football Commissioner shall assist the President & Vice President with all Football concerns. These duties are as followed, but limited to, Rosters, Weigh-ins, Schedules, Etc.
- Section 4    Cheer / Dance Commissioner  
The Cheer / Dance Commissioner shall assist the President & Vice President with all Cheer & Dance functions. For Example: The Cheer Competition, Cheer Rosters and Coaches Training.
- Section 5    Secretary  
The Secretary shall keep the minutes of all business transactions and shall be the custodian of all records.
- Section 6    Treasurer  
The Treasurer shall have the authority to make all deposits and withdraws subject to the approval of the Executive Board. He/She shall be one of the cosigners of each check issued by this organization.
- Section 7    Scholastic Coordinator  
It shall be the responsibility of the Scholastic Coordinator to oversee scholastic fitness programs including the Scholars Program, Player Certification and Progress Reports for all teams that partake in football as well as cheerleading. He/she shall also oversee Scholarship Programs.

**Article V**  
***(Committees)***

The President with the Executive Board concurring may appoint any individual to serve on the Executive Committee to carry out any functions as they deem necessary for the total operation of the conference. Any appointee by the President may attend any Executive Board meetings

**Article VI  
(Elections)**

- Section 1 The term of office shall be for 4 year.
- Section 2 All officers may be elected to the same office for more than two consecutive terms.
- Section 3 The elections of this organization shall be held in January;
- Section 4 Voting members will be individuals from associations in good standing
- Section 5 The newly elected officers shall assume their duties on February 1st~~:-~~.
- Section 6 Nominations for executive offices will be accepted at the November. Nominations will only be accepted from the floor on the night of election if no nominations have yet been accepted.
- Section 7 Any individual seeking election to an executive office within the Mon River -Pop Warner Youth Football Conference~~:-~~ Shall be at least 21 years of age and must have attended at least (8) consecutive regularly scheduled League meetings during the preceding year.

**Article VII  
(Vacancies)**

- Section 1 If for any reason a vacancy shall occur in an elected office of the Executive Board after the annual elections have been held, the vacancy will be filled by the election of a member in good standing at the next regularly scheduled Board meeting. No vacancy shall exceed 30 days.
- Section 2 Any member of the Executive Board may be relieved of his/her duties or directorship when he or she becomes incapacitated and cannot, or will not fulfill his or her duties, by a two--thirds vote of the Executive of Directors.

**Article VIII  
(Meeting)**

Meetings shall be held on the second Thursday of each month..

- Section 1 All association must be represented at all league meeting.
- Section 2 Association not represented at a league will be fined.
- Section 3 Only Associations in good standing status will be allow to vote.

**Article IX  
(Quorum)**

A quorum will be established when at least one half of the executive board members, one Half of the associations, in good standing, are represented.

**Article X  
(Governing Rule)**

- Section 1 The Mon River Pop Warner Youth Football Conference shall comply with all rules and regulations as put forth by the National Headquarters and the Eastern Region Office of Pop Warner.
- Section 2 The meetings of the Mon River Pop Warner Youth Football. shall be governed by the by-laws and Robert's Rules of Order.

**Article XI  
(Amendments)**

Any proposed additions or amendments to the by-laws must be submitted at a regular meeting of the Executive Board and be announced to the members present. The proposed additions or amendments must be voted on at the next meeting provided a quorum is present. A proposed amendment shall become part of the by-laws if approved by a two-thirds majority of the Board at said meeting

**Article XII**

**Games Rules  
Player & Cheer Eligibility  
Age & Weight Requirements  
Player Offensive & Adult Offensive**

**Refer to the Current Pop Warner Rules Book**

**.Article XVII  
(Fees)**

- Section 1 By the April, meeting of each year all associations must have 100 % of the league fee paid to the Mon River Pop Warner Youth Football. The reason for this request is that insurance must be paid in order to start any practice or conditioning camps. The Pop Warner Headquarters in Philadelphia needs time to process the paperwork and mail same to us so that we can start on time each year, which is August 1st.
- Section 2 Any association failing to meet the above deadlines may be put on probation or suspended from any conditioning camps or practices or official games if the Executive Board deems it necessary.
- Section 3 Extensions may be granted; if an association proves to the Board, their association is in a financial dilemma and will have the funds within a reasonable period.
- Section 4 However, if the Board finds that as association made false statements regarding their financial statements or their officers simply failed to attend the June meeting,

and fail to make any attempt to contact a Board member prior to the June meeting or April 1st deadline, the above penalties may be imposed by the Executive Board.

Section 5 All imposed penalties will remain in effect until the Executive Board grants an "in good standing" status and lifts the imposed penalties.

**Article XIV**  
**(Association/Team Actions)**

Section 1 The ~~association's executive board~~~~team coaches and the team officers~~ shall assume responsibility for the actions ~~of their respective association, coaches, and~~ teams.

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Section 2 All associations must meet all game commitments (regular season/playoff) schedule and supply all required equipment to complete a regulation game at their home field.

Section 3 Any association not meeting game commitments for any reasons not approved by the Executive Board shall be subject to suspension or other action as seen fit by the Executive Board.

Section 4 The President with the approval of the Executive Board shall have the power to impose any penalty deemed necessary for any infractions, by the team, for their actions. (Vote)

**Article XV**  
**(Removal of Coaches)**

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Section 1 Any association executive officer may submit in writing for the Executive Boards approval, a reason for the dismissal of any coach or coaches considered a detriment to the league.

Section 2 All coaches must adhere to all rules and regulations as set forth in the Pop Warner National by-laws and regulations.

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**Article XVI**  
**(Association in Good Standing)**

Each association shall be considered in good standing by meeting the following criteria;

Section 1 All financial obligations have been satisfied or waived by the league Board for a \_\_\_\_\_ specific period. Associations not meeting all financial obligations may be placed Probation.

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Section 2 Each association who misses three consecutive meetings in a row and/or 50% of all scheduled league meetings within a calendar year will be notified that they lose their status of good standing. Exception, associations must have been notified of meeting dates fourteen days in advance.

Section 3 Each association must submit within seven (7) days of scheduled notification date, any required forms necessary for the league and association operations.

**Article XVII**  
**(Probation of Association)**

Section 1 Any association not adhering to said requirements of these by-laws may be placed on probation for a period of 30 days.

Section 2 During probation, said associations could lose all voting rights and rights to participate in any preseason or post season play.

Section 3 Once all obligations or commitments to these by-laws have been satisfied, the association on probation may return to a status of "good standing" by a majority vote of the Board of Directors.

Section 4 Two (2) probationary periods in one (1) Pop Warner year shall require a review by the league Board of Directors.

**Article XVIII  
(Suspension of Association)**

After a thirty-day probationary period, if said requirements are not satisfied, the association involved may be considered suspended, and the league Board may take action for the removal of said association from the league.

**ACT 55**

In accordance with Act 55 of November 26, 1997, the Institutions of Purely Public Charity Act, any person involved with this organization cannot use any surplus of funds for private use in the event of dissolution of ~~Swissvale Athletic Association.~~

~~“Upon the dissolution of the~~ Mon River Pop Warner Youth Football Conference.

~~“Upon the dissolution of the, Mon River Pop Warner Youth Football Conference,~~ the Executive Board shall, after paying or making provision for the payment of all of the liabilities of the Mon River Pop Warner Youth Football Conference, dispose of all the assets of the organization in such manner, or to such organization(s) organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization(s) under section 501c of the Internal Revenue Code or corresponding provision of any future United States Internal Revenue Law, as the Executive Board shall determine. Any such assets not so disposed of shall be disposed of by the Court of common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes as side Curt shall determine, which are organized and operated exclusively for such purposes.”