

Ar-Ken Rens Athletic Club

Arnold-New Kensington, Pennsylvania

Organized January 1967

Article I Name:

-

The Name of this organization shall be the Ar-Ken Rens Athletic Club Inc.

Article II Purpose:

The main purpose of the AKRAC shall be to teach by example and instruction sportsmanship, character, discipline, diligence, and team sprit, to exemplify the basic tenant that to succeed one must set a realistic goal and then achieve that goal by conscientious work. By applying these principals, the members of the organization shall endeavor to teach, demonstrate, and develop basic athletic skills and knowledge for the young people participating in the organization. The safety of the individual shall at all times be paramount.

Article III Scope:

-

The scope of the organization shall encompass any and all young people of Arnold, and New Kensington and the surrounding areas without regard to race, color, creed, nationality or social strata. The ages of each group shall be determined by the League or permitted to enter a team or individual in any field of athletic competition with consent of the AKRAC and contingent upon sufficient funds being available.

Article IV Parliamentary Authority:

Roberts Rules of Order revised shall govern this organization in all cases to which they are applicable in other words our rules are primary and Roberts Rules are secondary.

Article V Amendments:

A. These by-laws may be amended at any General Board meeting of the organization by a majority vote of the general board present and voting provided notice of the proposed amendment shall have been given at the previous two meetings, and provided the proposed amendment has been accepted by a majority vote of the Executive Board present at a special meeting.

B. Amendments may be offered at a regular meeting or a committee meeting. The Executive Board will act on any proposed amendments brought up at any regular board meeting.

Article VI New Members:

-
Any individual willing to accept the responsibilities of the organization may become a member after fulfilling the following qualifications:

A. Applicants must be sponsored by a member in good standing and sponsorship approval on a written ballot on applicant's first night of attendance.

B. Applicants will be placed on a three out of five meeting probation period. While on probation, Applicants will have no voting privileges. The first night of attendance is considered the applicants starting date (**NO EXCUSES ACCEPTED**)

C. New Members can then vote on all routine matters concerning the operation of the board on their third meeting.

D. Before new members can vote for election of officers, they must full-fill a one-year membership in good standing. New Members are not eligible to run for office on the executive board until their one-year membership is fulfilled.

Article VII Board Membership:

-
A. Any individual who is absent two consecutive board meetings will be considered not in good standing. To regain good standing status an individual must physically attend two consecutive board meetings to regain his voting and office capabilities and retain his voting rights. (EXCUSES NOT ACCEPTED)

- B. Any work excuses will only be accepted upon prior notification to any member of the Executive Board and be put before the executive board for approval.
- C. If an individual misses six consecutive meetings without excuses, they will automatically be dropped from the board without notification.
- D. To be eligible to vote for election of officers you must physically attend 50% of the meetings during the year.

Article VIII Meetings:

-

- A. Regular Board of Directors meetings of the organization shall be held on the first Wednesday of each month from December through the end of June. Meetings will be held every other Wednesday starting the first Wednesday in July until the end of November. From the end of football season through March 30th, meetings will be at 7:30 P.M. April 1st through the end of Ar-Ken football season, meetings will be at 8:30 P.M.
- B. The Executive Board may call special Meetings. The Recording Secretary must give prior notification of such meetings by phone 24 hours in advance.
- C. Five officers shall constitute a quorum for transaction of business in any meeting of the Executive Board.
- D. Five members shall constitute a quorum for transaction of business in any regular meetings of this organization providing three are Executive Board.
- E. The privilege of holding office, introducing motions, nominating and voting will be limited to members in good standing.
- F. The Board of Directors shall have the power to change regular board meeting dates by a majority vote at a regular meeting: or by the Executive Board. The Recording Secretary must give prior notification as to Article VIII, Section B.
- G. Any excuses for youth oriented work nights will be brought before the Executive Board.

Article IX Officers and their Election:

- A. The offices of this organization shall be a President, Vice- President, Recording Secretary, Financial Secretary and Treasurer, Head Coach Football, Head Cheerleader Coordinator.
- B. Nominations will be accepted only the two meetings prior to the night of elections.

C. Officers shall be elected by a written ballot at the first regular meeting in December of the Board of Directors. Written ballots accepted by members in good standing.

D. Officers shall assume their duties at the first meeting after the election meeting and serve for a term of one year, or until their successors are elected.

E. If a vacancy occurs in the office of the President the Vice President shall serve the balance of the term. A vacancy occurring in any other office shall be filled by a majority vote of the members at the next regular meeting, due notification of such election having been given.

F. According to Robert's Rules you may run for more than one office, you must decide which office you wish to maintain and decline from the other.

G. To be eligible to run for office you must be a member in good standing.

Article X Duties of Office:

-

A. The President shall preside at all meetings of the organization and shall be a member ex officio of all committees: and shall perform all other duties as may be prescribed in these by-laws, or by the Executive Committee. The President has the right to appoint any member to any open committee within the organization.

B. The Vice President shall act as an aide to the President and shall perform the duties of the President in his absence.

C. The Recording Secretary shall keep a record of all meetings of the organization and Executive Committees. The Recording Secretary shall handle any and all correspondence, pertaining to the organization and keep an accurate record and file of all correspondence, and notify all officers, committee members and advisors of executive meeting.

E. The Treasurer shall receive all money of the organization, and shall keep an accurate record of all receipts and expenditures, and shall pay out of local statement of account at every meeting of the organization. The monies of the organization shall be deposited in a bank selected by the Executive Board; withdrawals shall be authorized signatures of the President, Treasurer, and Financial Secretary. Two signatures are required on all checks, withdrawals and/or transfers. No monies will be spent without Executive Board approval.

F. The Financial Secretary shall maintain a check and balance of the Treasurer's records. The Financial Secretary shall perform the duties of the Treasurer in his/her absence.

G. The Recording Secretary shall maintain all publicity and correspondence pertaining to the AKRAC, Inc. The AKRAC position on hospitalization and death is as follows:

Hospitalization: Flowers or fruit basket will be sent to members in good standing. (Coaches, Players, Cheerleaders and Board Members during the season)

Death: Flowers or fruit baskets or meat trays and buns will be sent to members in good standing, spouse and children. Cheerleader and football player's parents through the season.

Article XI Standing Committees:

A. The Executive Board as may be required to promote the objectives and interest of the organization shall create such standing committees. The President of the Executive Board shall select the Chairman of the standing committee. The committee should regularly provide progress reports to the President for presentation to the Executive Board. The Executive Board will determine the timing of these reports. Based on the committee objectives and deadline. If changes are made to the original work plans, they must be noted in the progress report.

B. The Chairman of all standing committees shall present plans of work to the Executive Board and no committee work shall be undertaken without approval of the Executive Board. The Chairman of each committee must present a detailed financial report on all fundraisers. The Chairman of the committee should be a member in good standing unless there is not a volunteer within the board.

Article XII Non Functioning Members, Officers:

-

A. Any and all elected officer or board member not functioning according to the rules and by-laws of the organization shall be placed on an inactive status and contacted by the President.

B. The Executive Board will meet monthly to evaluate non-functioning members.

C. To remain a member in good standing in the organization, you must participate on at least two assigned committees, which you are placed. It's up to the Executive Board to enforce.

Article XIII Head Coach:

A. The Head Coach will serve a continuous term and will be a member of the executive board, but must be also be a member of the board in good standing. Upon his

resignation or his dismissal by the Executive Board, the board will elect a new Head Coach.

B. The Head Coach will choose his own coaching staff and Athletic Director (if he chooses) and submit this list to the Executive Board for approval.

C. Any dismissal of a football coach will be by the Executive Board on the recommendations of the Head Coach.

D. The Head Coach will submit a list of rules by the first meeting in July for all coaches and players to follow and must be approved by the Executive Board and Head Coach.

Article XIV Cheerleader Coordinator:

-

A. The Cheerleader Coordinator will serve a continuous term and will be part of the executive board, but must be a member of the board in good standing. Upon her resignation or her dismissal by the Executive Board, the board will elect a new Cheerleader Coordinator.

B. The Cheerleader Coordinator will choose her own coaching staff and submit them to the Executive Board for approval.

C. Any dismissal of a cheerleader coach will be by the Executive Board based on the recommendations of the Cheerleader Coordinator.

D. The Cheerleader Coordinator will submit a list of rules by the first meeting in July for all coaches and cheerleaders to follow and must be approved by the Executive Board and Cheerleader Coordinator.

E. All Judges not affiliated with the Ar-Ken Organization will select Cheerleaders.

Article XV Compensation:

A. All special awards approved by the organization to participating youth paid by the organization will not be awarded to the ARRAC Board of Directors and coaches. This does not prevent personnel purchases of such awards for AKRAC Board Members and Coaches involved.

Article XVI Service Awards and Registration:

-

A. A graduating boy or girl must have two consecutive years of service to be eligible for an awards jacket.

1. Any boy who has two or more year's service and cannot meet weight requirements for his final year will be awarded his service jacket, if he maintains his physical involvement in the organization. He must sell the candy or whatever the fundraiser is that year. He will be eligible to receive a Golden Eagle Award.

2. Any boy or girl who is eligible to play or cheer and chooses not to for any reason other than weight is not eligible for a service jacket or Golden Eagle Award.

3. The Golden Eagle Award will be given for six consecutive years or more of service to all graduating boys or girls. Award will appear as seen in Attachment A.

4. All trophies will follow design seen in Attachment A.

5. Any other trophies shall be decided on by the Executive Board with due notification to the general board.

B. All Cheerleaders being chosen after tryouts are required to pay the designated registration fee. All football players, managers, and cheerleaders will be required to pay the designated fee upon registration. No equipment will be given out until registration is paid.

Article XVII Code of Ethics/Fund-Raisers:

A. Zero tolerance, for player behavior, or parent behavior, if thrown off team, or out of organization, the player/cheerleader(s) will not be entitled to any type of awards, trophy, or jacket, and will serve a 1 year suspension from the organization. Suspension will encompass entire player/cheerleader(s) family.

A. All Players and Cheerleaders must participate in all organization Fund-Raisers (Excluding Eagle Trip fund-raisers).

1. If any fund-raisers are a direct conflict with a participant's religious belief that person must pay in cash or in lieu of profit expected from that fund-raiser.

2. All fund-raising will have a termination deadline for receiving funds. If the deadline is not met the participant will be held out of the next game or activity and continue to be withheld until all funds are returned. (Fund-raisers cannot be returned unsold).

B. If any players, cheerleaders, coach or board member intentionally withholds funds due to the AKRAC Organization or purposely defrauds anyone using the AKRAC name, they

will be asked to be reviewed by the Executive Board. If charges are confirmed immediate ejection will be enforced.

Article XVIII Dissolving the Organization:

-

A. If Circumstances arise making the practical functioning of the organization unfeasible, the following procedure will apply.

1. Each and every board member must indicate his desire to resign his position and responsibilities. If only one board member does not wish to resign, the organization shall remain intact even it is non-functional. The non-resigning member or members select a Chairman and an attempt will then be made to find a person or persons to fill the positions left open by the resignations. The organization will then once again become functional and will operate as per these by-laws or amended by-laws. If after a determined effort is made to fill the open positions, and personnel cannot be found, the remaining members or member shall, after a period of three years, have full authority to dispose of the assets of the organization according to the procedure set forth.

2. Disposing of Assets: If it is determined that the organization is to be dissolved as explained above, and the indicated waiting period is fulfilled, the acting Chairman will place an advertisement in the local newspaper soliciting persons of the community to reactivate the organization. The advertisement must state plainly the intentions of disposing of the assets if no people can be found. The advertisement must be in the newspaper for a period of six consecutive weeks, stating name, address, and phone number of which the interested parties are to contact. This having failed to produce the interested parties necessary, the assets shall then be turned over to the League or organization of which Ar-Ken was part of. None of the assets will be sold, since this would result in capital assets occurring and no organization to properly dispose of them. This condition should be considered only as a last resort and all other possibilities have been exhausted.

THESE BY-LAWS OF THE AR-KEN RENS ATHLETIC CLUB, ESTABLISHED JANUARY 28,1973, BY THE PROCEDURES DESCRIBED HEREIN AND AMENDED AND ADOPTED ON FEBRUARY 15,1984, AMENDED AND ADOPTED ON MARCH 12,1986, AMENDED AND ADOPTED ON FEBRUARY 25,1987, AMENDED AND ADOPTED ON APRIL 6,1988,AMENDED AND ADOPTED ON FEBRUARY 22,1989, AMENDED AND ADOPTED ON MARCH 6,1991, AMENDED AND ADOPTED ON APRIL 14,1993, AMENDED AND ADOPTED ON JUNE 5,1996, AMENDED AND ADOPTED ON MARCH 4,1998, AMENDED AND ADOPTED ON NOVEMBER 18, 2009.

